# document header

# Supervision notes

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| Name of supervisee |  | Name of supervisor |  |
|  |  |  |  |
| Date of supervision |  | Time |  |
|  |  |  |  |

### Agenda (amend as necessary)

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| Welfare |  |
| Actions from last supervision |  |
| Child protection |  |
| Health and safety |  |
| Training / CPD |  |
| Annual leave |  |
| Case discussion – High risk cases |  |
| Case discussion – Success cases |  |
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| Signed |  | (supervisee | Date |  |
| Signed |  | (supervisor) | Date |  |
| Date next meeting |  |  |  |  |

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| Area of Discussion | Outcomes and Actions | Who | By when |
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| Area of Discussion | Outcomes and Actions | Who | By when |
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| Area of Discussion | Outcomes and Actions | Who | By when |
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| Area of Discussion | Outcomes and Actions | Who | By when |
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| Area of Discussion | Outcomes and Actions | Who | By when |
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